



# REPORT TO THE GOVERNANCE & AUDIT COMMITTEE

April 1 to June 30, 2021  
Quarter 1 Activity

The purpose of this report is to apprise the Board's Governance & Audit Committee of key activities within each quarter of the fiscal year, including an update on key performance indicators and the strategic Partnerships pillar. Accordingly, the Committee receives four reports per year with content from the following senior leaders.

**Senior Leader**  
Tony Weeks, President & CEO

**Key Areas of Reporting**  
Governance, Policy, Board Recruitment,  
Community Engagement, Audit, Social Media

## **1. On-Site Board Meetings**

- Effective October 2021 (Quarter 2), recommend that in-person board meetings resume.
- Approximately 98% of residents and 94% of staff are now vaccinated.
- Government regulations have been loosened.
- Board members would need to self screen on entry, apply hand hygiene, and wear a mask until seated in the board room.
- As a result of regular risk assessments, this plan may be subject to change.

## **2. Meetings of the Executive Committee**

- The Board's Executive Committee is made up of the Board Chair, Vice-Chair, Treasurer, Secretary, and each Chair of a Board Committee.
- The Executive Committee is only brought together if a decision is required between regularly scheduled board meetings; however, the Executive have the full authority of the Board.
- Since the last scheduled Board meeting, at the request of the Board Chair and CEO, the Executive were engaged via email on two occasions. Both instances were to support management as they developed policy related to COVID-19 vaccination for employees and residents.

## **3. Board Policy Work**

- There is a total of 42 board policies.
- Over the past two fiscal years, 25 were reviewed and approved by the G&A committee.
- 16 board policies will need to be reviewed and updated by March 31, 2022.

## **4. Nursing Home Name Change**

- As previously endorsed by the G&A Committee and later approved by the Board of Directors, the name of our nursing home officially changed from York Manor Inc. to York care Centre Inc. on July 26, 2021.
- All relevant provincial/federal government offices have been notified, and work is underway to update the various documents, etc.
- The remaining piece of work for G&A is to update the corporation's bylaws. The leadership team will prepare a draft for discussion at the October G&A meeting.

## **5. Board Orientation**

- Although the pandemic prevented a board education/orientation session last year, we are now able to host a 2021 session.
- The leadership team is preparing an orientation program as a refresher for current members and an introduction for new members.
- Planning for a mid-September session.

## **6. Joint Donor & Recognition Wall**

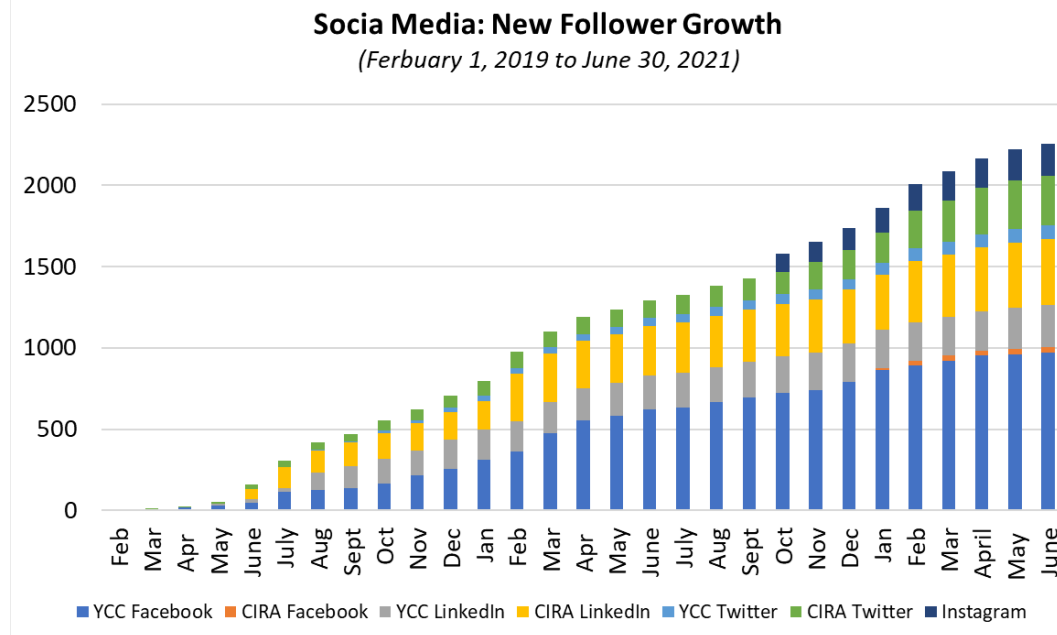
- The installation of the digital monitors is complete. Current and past donors are now scrolled throughout the two screens, as well as various celebratory photos, etc.
- In terms of next steps, the design of the history wall and completion of the past board chair recognition wall is underway.

## 7. Partnerships

- Although limited by COVID-19, York Care Centre continues to support the Nashwaaksis Memorial School by providing breakfast supplies for about 580 students.

## 8. Social Media & Engagement

- Despite, COVID activity impacting our community outreach efforts, we continue to see solid growth on our social media platforms.



## 9. Progress on Strategic Goals

Partnerships Pillar	Percent Completed
Officially change LTC name from York Manor Inc. to York Care Centre Inc.  By September 30th, York Manor Inc. will be changed to York Care Centre Inc.	100%
Strengthen social media presence of York Care Centre and the Centre for Innovation and Research in Aging.  By March 31st, an average of 10 posts per month: LinkedIn (2), FB (4), Twitter (2), Instagram (2).	25%
Increase in the recruitment of younger generation volunteers.  By March 31st, ten (10) younger generation volunteers recruited.	0%